

**FINAL**

## **Minutes**

National Communication Association  
Executive Committee of the Legislative Assembly  
New Orleans Marriott  
New Orleans, LA  
November 16, 2022

Participating in the meeting:

Roseann Mandziuk, President; Walid Afifi, First Vice President; Marnel Niles Goins, Second Vice President; David McMahan, Immediate Past President; Lisa Flores, Finance Committee Chair; Rich West, Finance Committee Director (Virtual); Jimmie Manning, Finance Committee Director; Cerise L. Glenn, IDEA Council Chair (Virtual); Devika Chawla, Publications Council Chair; Charles Morris III, Research Council Chair; Vinita Agarwal, Teaching and Learning Council Chair; Shari Miles-Cohen, Executive Director (non-voting).

*National Office Staff: Justin Danowski, Director of Membership and Governance; B. Denise Hawkins, Director of Communications; Marjorie Lightman, Interim Research Director.*

*Invited Guests: Ronald Landis, Millan Chicago; Patricia Arredondo, Arredondo Advisory Group; Courtland Lee, Arredondo Advisory Group.*

### **1. Call to Order**

President Mandziuk called the meeting to order at 8:15 a.m. Eastern

### **2. Special Thanks and Recognition**

- a. Mandziuk thanked outgoing EC members for their service to the Association.
  - i. Outgoing EC members presented with a Presidential Citation:
    1. Charles Morris III
    2. Lisa Flores
    3. David McMahan
  - ii. Mandziuk presented a Presidential Citation to Jimmie Manning and the Department of Communication Studies at the University of Reno, Nevada for hosting the 2022 Institute for Faculty Development.

### **3. Information Items**

- a. Ronald Landis provided an initial summary of the membership survey. Discussion ensued.
- b. Manning provided an update on the Chief Governance Officer position through University of California Berkeley and Board Source. Discussion ensued.

### **4. Action Item**

- a. Consent Agenda
  - i. August Executive Committee meeting minutes
    1. *A motion was made to approve the consent agenda. Seconded. Motion approved.*

### **5. Discussion Item**

- a. The EC discussed possible steps for approving a leave of absence for IDEA Council Chair Cerise Glenn. Discussion ensued.
- b. Mandziuk asked Glenn to provide a letter/email stating a start and end date for the proposed leave.

- i. Mandziuk and Miles-Cohen will attend the IDEA Council business meeting to discuss a possible replacement in Glenn's absence. Any replacement will need to be approved by the EC and provide a letter of interest and curriculum vita.
- ii. Discussion continued.

Break at 9:45 a.m. Meeting resumed at 10 a.m.

## 6. Action Items continued

- a. Teaching and Learning Council Vacancy
  - i. Due to a recent vacancy in the TLC, the EC tasked the Leadership Development Committee to provide a recommendation to filling the remainder of the two year term.
    - 1. *A motion was made to approve Qingwen Dong to fill the remainder of the two-year term on the Teaching and Learning Council. Seconded. Motion Approved.*
- b. NCA Policy on Issuing Public Statements
  - i. Mandziuk provided a summary on the current policy on issuing public statements. Discussion ensued.
    - 1. An amendment was made to the original proposal
      - a. If two-thirds of the NCA Executive Committee votes to approve the issuing of an NCA statement regarding the specific issue or concern, the NCA President **may** appoint a subcommittee consisting of the Executive Committee member who initiated the statement request, plus two additional Executive Committee members, to write the Public Statement.
    - 2. *A motion was made to approve the proposal with amendment. Seconded. Motion approved.*

## 7. Discussion Item

- a. Patricia Arredondo and Courtland Lee summarized the first steps toward IDEA actions that will be implemented by the National Office in consultation with the Arredondo Advisory Group. Discussion ensued.

## 8. Action Items continued

- a. COMMNotes Positions Announcement Policy Change
  - i. Mandziuk provided a summary of the proposal to include transgender and gender expansive language for institutions posting position announcements.
    - 1. *A motion was made to require institutions posting job announcements to COMMnotes to disclose how their faculty healthcare plan is trans-affirming (stigma-free, long-term medical transition and care) and/or trans-exclusionary (fails to cover gender-affirming transition surgeries for both transmasculine and transfeminine people). Seconded. Motion approved.*
    - 2. *A motion was made to require institutions posting job announcements to COMMnotes to disclose institutional support for prospective faculty who are parents of TGE youth, particularly in states that criminalize transness (e.g. financial support for safe refuge passage across state lines, etc.). Seconded. Motion approved.*
  - ii. The approved language will be implemented in January 2023.

## 9. Legislative Assembly Preparation

a. Mandziuk provided an update on the Legislative Assembly agenda. Discussion ensued. With no further business, the meeting was adjourned at 11:30 a.m.

Respectfully submitted,  
Dr. Shari Miles-Cohen  
Executive Director