

FINAL

Minutes

National Communication Association
Executive Committee of the Legislative Assembly
Courtyard by Marriott Washington Downtown/Convention Center
Washington, DC
February 24-25, 2023

Participating in the meeting:

Executive Committee Members: Walid Afifi, President; Marnel Niles Goins, First Vice President; Jeanetta Sims, Second Vice President; Roseann Mandziuk, Immediate Past President; Rich West, Finance Committee Chair; Jimmie Manning, Finance Committee Director; Candice Thomas-Maddox, Finance Committee Director; James Cherney, Interim IDEA Council Chair; Kimberly Osborne, Mentorship and Leadership Council Chair; Devika Chawla, Publications Council Chair; Shaunak Sastry, Research Council Chair; Vinita Agarwal, Teaching and Learning Council Chair; Shari Miles-Cohen, Executive Director (non-voting).

National Office Staff: Dane Claussen, Director of Research, Publications, Professional Advancements; Justin Danowski, Director of Membership and Governance; B. Denise Hawkins, Director of Communications; Marjorie Lightman, Interim Research Director; Joseph Ritchie, Chief Financial Officer; Kristin Yednock, Director of Convention and Meetings.

Invited Guests: Ronald Landis, Millan Chicago; Jennifer Miller, Millan Chicago; Julie-Ann Scott-Pollock, Taskforce on Future Conventions Chair; Kate Magsamen Conrad, Subcommittee Chair, Taskforce on Future Conventions; Sophie Wade, Taylor & Francis.

Friday, February 24

1. Call to Order

President Afifi called the meeting to order at 12:30 p.m. Eastern.

2. Discussion Items

- a. The Executive Committee Orientation.
- b. Manning provided an update on the Chief Governance Officer Survey Report. Discussion ensued.
- c. Wade provided an NCA journal publishing report. Discussion ensued.

3. Executive Session

- a. *A motion was made to enter executive session to discuss volunteer and staff work allocation and compensation. Seconded. Motion Carried.*
 - i. The Executive Committee entered executive session at 2:00 p.m. Eastern.
 - ii. The Executive Committee ended executive session at 2:45 p.m. Eastern.

Break at 2:45 p.m. Meeting resumed at 3:00 p.m.

4. Discussion Items Continued

- a. Landis and Miller provided information about the recent membership survey. Discussion ensued.

- b. The Executive Committee spent the time working towards establishing goals and objectives for 2023 that align with the Strategic Plan. Discussion ensued.

With no further business, the meeting was adjourned at 5:30 p.m.

Saturday, February 25

1. Call to Order

President Afifi called the meeting to order at 8:32 a.m. Eastern.

2. Action Items

- a. Consent Agenda
 - i. *A motion was made to approve the consent agenda. Seconded.*
 1. *November 2022 EC Minutes.*
 2. *December 2022 EC Minutes.*
 3. *November 2022 LA Minutes.*
 - ii. *Motion approved.*
 - b. Opening Executive Committee Meetings to Members
 - i. Afifi provided an overview of the proposal. Discussion ensued.
 1. *A motion was made to open Executive Committee meetings to NCA members. The motion failed due to a lack of a second.*
 - c. Expanding Student Eligibility Criteria for Lambda Pi Eta
 - i. Danowski provided an overview of the proposal with endorsement from the Lambda Pi Eta Faculty Advisory Board. Discussion ensued.
 1. *A motion was made to approve the expansion of the student eligibility criteria. Seconded.*
 - a. *Proposed language*
 - i. *Uphold the values of Lambda Pi Eta, which include logos (logic), pathos (emotional appeal), and ethos including character credibility and ethics.*
 2. *Motion failed, 12-0.*
- d. Journal Editor Endorsement
 - i. Chawla provided an update on journal editor recommendations. The following individual were brought forward by the recommendation of the Publications Council.
 1. Text and Performance Quarterly – Dustin Goltz, DePaul University & Kimberly Pérez, University of Massachusetts Amherst.
 2. Communication and Critical/Cultural Studies – Marina Levina, University of Memphis.
 - ii. Discussion ensued.
 - iii. *A motion was made to endorse the recommendations of the Publications Council and forward the names to the Legislative Assembly for final approval. Seconded.*
 1. *TPQ, Goltz & Perez – 11 yes, 0 no, 1 abstention*
 2. *CCCS, Levina – 11 yes, 0 no, 1 abstention*
 - iv. *Motion carried.*

3. Discussion Items

- a. Convention Survey Report

- i. Yednock provided a summary of the convention survey report. Landis and Miller from Millan Chicago provided information on the membership survey. Scott-Pollock and Magsamen Conrad provided an update on the Taskforce on Future Conventions.
- b. Reducing the size of the convention
 - i. Yednock provided a summary of the proposal. Discussion ensued.
 - 1. Future discussion will take place at later EC meetings about convention size.
- c. Three-year program funding cycle for FY24 through FY26
 - i. West provided a review of the current three-year funding cycle. Discussion ensued.

With no further business, the meeting adjourned at Noon Eastern.

Respectfully submitted,
Dr. Shari Miles-Cohen
Executive Director