

DRAFT

**Minutes
National Communication Association
Executive Committee of the Legislative Assembly
Virtual
December 18, 2023**

Participating in the meeting:

Executive Committee Members: Walid Afifi, President; Marnel Niles Goins, First Vice President; Jeanetta Sims, Second Vice President; Roseann Mandziuk, Immediate Past President; Jimmie Manning, Finance Committee Director; Candice Thomas-Maddox, Finance Committee Director; James Cherney, IDEA Council Chair; Vinita Agarwal, Teaching and Learning Council Chair. Shari Miles-Cohen, Executive Director (non-voting).

Not present: Rich West, Finance Committee Chair; Raquel Moreira, Interim Mentorship and Leadership Council Chair; Shaunak Sastry, Research Council Chair.

National Office Staff: Justin Danowski, Director of Governance.

1. Call to Order

President Afifi called the meeting to order at 1:10 p.m.

2. Discussion Items

- a. Ad-Hoc 2023 Presidential Address Inquiry Committee
 - i. Afifi provided an update on the Ad-Hoc 2023 Presidential Address Inquiry Committee.
 - ii. Executive Director Miles-Cohen expressed extreme concern over the process of the creation of the committee. Miles-Cohen wished to express her concern as an individual who was not part of the decision-making process regarding the cancellation of the presidential address.
 - iii. The EC will work to create two letters with a clear charge and scope of work with expectations. The letters will be sent to:
 1. Ad-Hoc 2023 Presidential Address Inquiry Committee members
 2. NCA Staff
- b. Publications Council Chair Vacancy Call
 - i. Afifi provided an update on the Publications Council Chair vacancy.
 - ii. The EC finalized the call, which will be distributed to the membership.

Manning and Cherney were recused.

- c. Ad-Hoc Ethics Committee Charge
 - i. Afifi provided an update on the Ad-Hoc Ethics Committee.
 - ii. Discussion ensued.

Respectfully submitted,
Shari Miles-Cohen
Executive Director