

FINAL

Minutes
National Communication Association
Executive Committee of the Legislative Assembly
Virtual
March 18, 2024

Participating in the meeting:

Executive Committee Members: Marnel Niles Goins, President; Jeanetta Sims, First Vice President;; Walid Afifi, Immediate Past President; Jimmie Manning, Finance Committee Chair/Treasurer; Candice Thomas-Maddox, Finance Committee Director; Kenneth Lachlan, Finance Committee Director; James Cherney, IDEA Council Chair; Laurie Lewis, Mentorship and Leadership Council Chair; John Sloop, Publications Council Chair; Katherine Thweatt, Teaching and Learning Council Chair; Justin Danowski, Interim Executive Director/Secretary (non-voting).

NCA Staff: LaShawn Duckett, Director of Meetings and Events.

Not present: Tina Harris, Second Vice President; Shaunak Sastry, Research Council Chair.

1. Call to Order

President Niles Goins called the meeting to order at 4:05 p.m. Eastern.

2. Action Items

a. Consent Agenda

i. *A motion was made to approve the consent agenda. Seconded.*

1. *EC Meeting Minutes*

- a. *November 15, 2023 (Morning)*
- b. *November 21, 2023*
- c. *November 22, 2023*
- d. *November 27, 2023*
- e. *November 29, 2023*
- f. *December 11, 2023*
- g. *January 18 & 20, 2024*
- h. *January 26, 2024*
- i. *February 14, 2024*
- j. *February 28, 2023*
- k. *February 29, 2024*

ii. *Motion Carried, 10 yes, 0 no.*

3. Discussion Item

a. National Office Update.

i. Danowski provided an update on National Office goal setting and moving the staff and volunteer leadership forward for the remainder of the year.

b. Feedback to EC Email from Members Regarding PAIC Report

i. Niles Goins provided an update on the EC email regarding the Presidential Address Inquiry Committee report. Discussion ensued.

c. Convention Survey Results

- d. Duckett provided an overview of the convention survey. Discussion ensued.
- 4. Chief Governance Officer Update
 - a. Manning provided an update of the current goals the EC has for improving the governance structure of the Association. Discussion ensued.
- 5. Liability Insurance and Confidentiality Agreements.
 - a. Danowski provided a review of the liability insurance and confidentiality agreements. Discussion ensued.
 - i. Danowski will consult NCA's lawyer about best practice on whether the EC should be signing a confidentiality agreement.

Danowski was recused.

- 6. Double Executive Session
 - a. The EC moved into Double Executive Session.

With no further business, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,
Justin Danowski
Interim Executive Director