

FINAL

Minutes

National Communication Association
Executive Committee of the Legislative Assembly
Gaylord Hotel and Resort
National Harbor, Maryland
November 15, 2023

Participating in the meeting:

Executive Committee Members: Walid Afifi, President; Marnel Niles Goins, First Vice President; Jeanetta Sims, Second Vice President; Roseann Mandziuk, Immediate Past President; Rich West, Finance Committee Chair/Treasurer; Jimmie Manning, Finance Committee Director; Candice Thomas-Maddox, Finance Committee Director; James Cherney, IDEA Council Chair; Raquel Moreira, Interim Mentorship and Leadership Council Chair; Devika Chawla, Publications Council Chair; Shaunak Sastry, Research Council Chair; Vinita Agarwal, Teaching and Learning Council Chair; Shari Miles-Cohen, Executive Director/Secretary (non-voting).

NCA Staff: Justin Danowski, Director of Governance; Joseph Ritchie, Chief Financial Officer.

1. Call to Order

President Afifi called the meeting to order at 8:15 a.m. Eastern.

2. Thank You to Outgoing EC Members/Announcements

Afifi thanked the outgoing EC members for their dedication and service to the Association. Out going EC members: Roseann Mandziuk, Rich West, Raquel Moreira, and Vinita Agarwal.

3. Business/Discussion Items

a. Legislative Assembly Preparation

Cherney, Manning, and West were recused.

- b. Afifi provided the update on the Ad-Hoc Ethics Committee. The announcement of the committee will be introduced as an information item during the Legislative Assembly. Discussion Ensued.

Cherney, Manning, and West returned.

c. Consent Agenda

- i. A motion was made to approve the consent agenda. Seconded. Motion carried unanimously.*

d. Proposal for a process related to EC meeting agenda items proposals and related deliberation.

- i. Afifi provided a review of the proposal. Discussion ensued.
- ii. A motion was made to endorse the proposed process for the addition of items on the agenda of EC meetings, and the related deliberation process. Motion carried*

11 yes, 0 no, 1 abstention.

- e. Proposal for adopting IDEA-related minimum standards for scholarly publishing in NCA journals.
 - i. Afifi provided a summary of the proposed IDEA-related minimum standards for scholarly publishing in NCA journals. Discussion ensued.
 - ii. Afifi will amend the proposed language with the suggested edits.
 - iii. *A motion was made to endorse the statement of Inclusion, Diversity, Equity, and Access related minimum standards for scholarly publishing and encourage ongoing work toward the development of publications-related structure and processes in ways consistent with these Inclusion, Diversity, Equity, and Access commitments and principles. Motion carried 11 yes, 0 no, 1 abstention.*
- f. Proposal for IDEA survey distributed to authors of manuscripts submitted to NCA journals.
 - i. Afifi provided a review of the proposal. Discussion ensued.
 - ii. The EC will forward the survey to the Research Council for review.
 - iii. *A motion was made to endorse the proposal for IDEA survey distribution to authors of manuscripts submitted to NCA journals. Seconded. Motion carried unanimously.*
- g. Proposal for greater EC transparency and involvement from members in EC Action Items
 - i. Afifi provided a review of the proposal involving transparency towards the proposal process for EC Action Items. Discussion ensued.
 - ii. Afifi and Danowski will revise the proposal with EC feedback and re-submit to the EC in 2024.
- h. Committee on International Discussion and Debate (CIDD)
 - i. Several concerns were raised about the status of the CIDD, including actions which put NCA at legal risk of liability, especially as it relates to travel activities.
 - ii. *A motion was made to put all CIDD activities and funding on hold until their status could be addressed more fully by the EC at the January meeting.*

With no further business, the meeting was adjourned at 2:45 p.m.

Respectfully submitted,
Dr. Shari Miles-Cohen
Executive Director